



**The 2005 National Youth Summit**  
*Youth in Action – Making a Difference*

**July 28 – 30, 2005**  
**Marriott Wardman Park Hotel**  
**Washington, DC**

**WORKSHOP PRESENTER INFORMATION FORM**

Thank you for accepting our invitation to be a presenter at the National Youth Summit in Washington, DC. Please complete this form and return it to the National Clearinghouse on Families & Youth (NCFY) by e-mail: [mradin@ncfy.com](mailto:mradin@ncfy.com) or fax: (301) 608-8721 **within one week** of receiving this Information Packet.

**Name:** (as you would like it to appear in the Summit program)

First: Last: MI: Degree (if any):

**Position:**

**Organization:**

**Title of Workshop:**

**Workshop Description:** In no more than 100 words, please let us know how your workshop will engage youth and/or adults and how it will impact their work in their organizations and communities. (Please note that your description may be edited for the Summit program.)

**Co-presenter:** Please provide the **full name, school, grade, and complete contact information** of the youth who will be co-presenting at the workshop. (Indicate "TBD" if there will be another presenter yet to be determined.)

**Honorarium:** (non-Federal employees only)

Honorarium check should be made payable to: \_\_\_\_\_

Social Security Number or Tax I.D. Number: \_\_\_\_\_

**Audiovisual Equipment Needs:** *(Please check)*

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> LCD Projector (with own laptop) | <input type="checkbox"/> Podium Microphone | <input type="checkbox"/> Handheld Microphone           |
| <input type="checkbox"/> LCD Projector and laptop        | <input type="checkbox"/> VCR/Video Monitor | <input type="checkbox"/> Overhead Projector and Screen |
| <input type="checkbox"/> White board                     | <input type="checkbox"/> Flip chart        |  |
| <input type="checkbox"/> No A/V needs                    |  |  |
| <input type="checkbox"/> Other _____                     |  |  |

**Action Plan:** I agree to provide an Action Plan (no more than 1 page/2 sides) that provides “how-to” information on starting or enhancing existing programs, strengthening or building new collaborations, or engaging youth in programs or community activities. The Action Plan should include practical guidance, tools, exercises, or resources that young people and adults can use when they return home.

I understand that NCFY will make the necessary number of copies of the Action Plan **if I provide an original for duplication no later than June 28, 2005.**

**Recording of Presentation:** I understand that the Family and Youth Services Bureau (FYSB), or its agents, may record, photograph, video, or publicize all or part of my presentation, and I hereby waive any rights I may have and give the absolute and irrevocable right and permission, with respect to such recordings, videos, or photographs taken of me during my presentation to FYSB to use in Summit-related materials.

**Copyrighted Materials:** I declare and affirm that none of the materials included in my presentation or in the Action Plan infringe on, or violate any copyright, proprietary, personal, or privacy right; that I will not libel or slander any person, company, agency, or service during my presentation or by inclusion of any materials in the Action Plan. I agree to hold harmless and indemnify NCFY and Johnson, Bassin & Shaw, Inc. (which is under contract with FYSB to operate NCFY), against any claim of infringement of copyright or proprietary right, or from claims of libel, slander, or invasion of privacy based upon or arising out of any matter or thing contained in my presentation and/or Action Plan.

I have read this Presenter Information Form and verify that I understand my responsibilities as a presenter at the National Youth Summit. *If submitting this form electronically, please check here:* [  ]

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

***Thank you!***